



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



18 November 2022

DIVISION MEMORANDUM
DM No. 971, s. 2022

**FIRST FOLLOW UP ON THE SUBMISSION OF SUPPORTING DOCUMENTS FOR
LEARNERS WITH PENDING APPROVAL AND UNCONFIRMED TRANSFEREES
IN THE LEARNER INFORMATION SYSTEM FOR SY 2022-2023**

To: Assistant Schools Division Superintendents
Division Chiefs
Public and Private School Heads
District and School LIS/BEIS Coordinators
All Others Concerned

1. In line with the implementation of Learner Information System (LIS) to Beginning of School Year (BOSY) 2022-2023, the Office of the Schools Division Superintendent thru the SGOD – Planning and Research Section acknowledges the efforts of all District and School LIS Coordinators, School Heads and Class Advisers in updating the learners' data.
2. The Division LIS dashboard still has 3,898 pending requests as of November 18, 2022. Thus, all School Heads with pending division approval to submit supporting documents to avoid disapproval of such requests following Division Memorandum 739 & 835, s. 2022 MANAGEMENT OF LEARNER INFORMATION SYSTEM IN DEPED QUEZON. Please refer to the attached schools with pending transfer and pending approval at the Division Level.
3. Those who have already sent supporting documents at their designated email are expected to revisit their email for acknowledgement and/or possible compliance of other needed requirements.

DEPEDQUEZON-TM-SDS-04-009-003



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4. Schools are also advised to facilitate the confirmation of transferred in and out in the LIS following DepEd Order No. 54, s. 2016 GUIDELINES ON THE REQUEST AND TRANSFER OF LEARNER'S SCHOOL RECORDS.
5. For the information, guidance and compliance of all concerned.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer - in - Charge
Office of the Schools Division Superintendent

Pamjdf11/18/2022

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